



## GASTROENTEROLOGY SOLUTIONS

James E. Cremins, MD | Robinwood Medical Campus | 11110 Medical Campus Road, Suite 242 | Hagerstown, MD 21742

Welcome to Gastroenterology Solutions! Take a moment to review our office and financial policies. Please note, while we participate with most insurance plans, not all insurance policies cover all services. It is your responsibility to check with your insurance company to determine covered benefits, and provide referrals at the time of your appointment.

- \* I certify that the information I have provided is correct and I authorize Gastroenterology Solutions to verify insurance coverage and benefits allowed in accordance with my insurance plans coverage.
- \* I authorize payments be made directly to Gastroenterology Solutions for all medical insurance benefits (including Medicare benefits) which are payable under the terms of my insurance policy for services provided to me or my dependent.
- \* I authorize Gastroenterology Solutions the use of my Protected Health Information (PHI) to any insurance company, Social Security Administration and Center for Medicare and Medicaid Services or authorized agency, for payment, treatment and/or health care operations.
- \* I understand that I am responsible for knowing the terms of my insurance plan.
- \* I am responsible for all fees.
- \* I understand all charges (co-payments, deductibles, self-pay, etc.) are due at the time professional services are rendered.
- \* You must provide a copy of your insurance card at each visit.
- \* For our self-pay patients, we offer a 25% discount for professional services paid in full on the date of service and hospital services paid in full within 30 days of discharge.
- \* You may be charged a \$35 “no show” fee for any appointments missed, not canceled/rescheduled without a 24 hour notice. Multiple “no shows”/cancellations may result in a discharge from our practice.
- \* Old balances on your account must be paid in full prior to receiving additional services.
- \* Accounts may be turned over to a collection agency if your account becomes delinquent beyond 60 days. A 25% collection fee will be added to the total balance of the account at the time it is referred. Once the account is placed in collection, the account will also be subject to interest at the rate of 18% monthly. In the event that an account is referred for litigation, all court costs, private process fees and collection costs will be the patients responsibility.
- \* A service charge of \$30.00 will be added for all returned checks. A service charge of \$10.00 will be added for co-payments not paid at the time of your appointment.
- \* **If you have an insurance plan that requires a REFERRAL, it is your responsibility to obtain proper paper referral prior to your office visit. If you do not have your referral at the time of your appointment, we will hold payment for 24 hours to allow you to obtain your referral.**

We appreciate the opportunity to participate in your healthcare. If you have any questions regarding our policies, please let us know.

By signing below, you acknowledge that you have read, understand and agree to the above policies.

Patient Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Authorization/Consent to release information and Assignment of Benefits:**

Consent for Treatment: I authorize Gastroenterology Solutions to perform examinations, procedures, laboratory tests and to administer such medications as, in his/her opinion, necessary for my care.

Consent for Medication History: I consent to the use of my medication history, from participating medical information changes. By signing, I give permission for Gastroenterology Solutions to obtain formulary information, to check if a prescribed medication is covered, to display therapeutic alternatives, download a historic list of all medications prescribed and information about other prescriptions prescribed by other providers using RXHUB.

Patient Signature \_\_\_\_\_

**Financial Responsibility:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Social Security # \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

\_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Work # \_\_\_\_\_

**\*please circle preferred number to call for communication**

**Emergency Contact or Personal Representative Authorized to Access your Protected health information**

1. \_\_\_\_\_

2. \_\_\_\_\_

**In an effort to comply with Meaningful Use measures required by Medicare, please take a moment and answer the following questions:**

Marital Status: Married/Divorced/Widowed/Separated/Single

Race: \_\_\_\_\_ Language: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Email Address: \_\_\_\_\_

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Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Pharmacy: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_

Past Medical History:

\_\_\_\_\_  
\_\_\_\_\_

Past Surgeries:

\_\_\_\_\_  
\_\_\_\_\_

Medications:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Allergies:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check all that apply:

- |                             |       |                                    |       |
|-----------------------------|-------|------------------------------------|-------|
| 1. Bleeding Disorder        | _____ | 11. Stents/Pacemaker/Defibrillator | _____ |
| 2. Aspirin or Blood Thinner | _____ | 12. Implants/Joint Replacement     | _____ |
| 3. Problems with Anesthesia | _____ | 13. Diabetes                       | _____ |
| 4. Sleep Apnea              | _____ | 14. Kidney Disease                 | _____ |
| 5. Cigarette/Marijuana Use  | _____ | 15. History of TIA or stroke       | _____ |
| 6. Latex Allergy            | _____ | 16. History of Hypertension        | _____ |
| 7. Recent Steroid Use       | _____ | 17. History of Heart Attack        | _____ |
| 8. Breathing Problems       | _____ | 18. Recent Weight Loss             | _____ |
| 9. Chest pain with Exercise | _____ | 19. FH Colon Cancer                | _____ |
| 10. Recent cold bronchitis  | _____ | 20. Thyroid Problems               | _____ |

Sign & Date: \_\_\_\_\_